HANP

Homeopathic Academy of Naturopathic Physicians

DHANP

application

Board Certification For Naturopathic Doctors

"Homeopathy is an entirely simple medical art, always constant in its principles as well as in its procedures. These principles and procedures, as well as the theory on which they rest, will be found to be self-contained and only in this way, helpful."

Samuel Hahnemann, 1833

Homeopathic Academy
Of Naturopathic Physicians
C/O Autumn Schaefer
1607 Siskiyou Blvd
Ashland, OR 97520
Phone: 541-840-2422 Fax: 815-301-6595
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H A N P

The Homeopathic Academy of Naturopathic Physicians

Why Become a DHANP?

When you become a Diplomate, you will join a community of colleagues committed to the growth and development of classical homeopathy. You can contribute your skills and expertise through mentoring other homeopaths, participating as a member of the Board of Directors, writing cases for our journal, *Simillimum,* presenting cases at the HANP Case Conference and perhaps most importantly, providing service to the people who call, email or visit our website each year looking for a physician certified in homeopathy.

As more managed care companies awaken to the benefits of homeopathy, they look for a credentialed practitioner who is licensed and certified. Becoming a Diplomate pledges credibility and quality.

Your contribution as a professional homeopath to the science of homeopathy and to the naturopathic profession is crucial. Becoming a Diplomate of the HANP is one way to fulfill that calling. Everyone has something to teach from his or her experience in practice -- and a responsibility to do so. We look forward to learning what you have to share.

The HANP and CHC

The HANP cooperates with the Council for Homeopathic Certification (CHC) in the use of their exams, and case review. The completion of the DHANP process results in dual certification as a Diplomate of the HANP, and as a CCH, Certified Classical Homeopath by the CHC. We encourage you to review the information on the exam and case requirements on their website at:

http://www.homeopathicdirectory.com/

Pay special attention to the exam dates, and application deadlines which correspond to those of the HANP application. Follow the CHC link for important exam information for details on the exam. The link for Case submission requirements is more information to consider. We encourage you to obtain the CHC's The Certification Prep Guide for further details on the exams, and case requirements.

Steps to complete the Homeopathic Board Certification Exam

We've come up with what we think is an exciting plan to complement your interest in homeopathy and help you complete all the requirements for certification to become a Diplomate of HANP. Here's what we've planned:

Step One: Complete the HANP application form and mail or fax it to BOTH the **HANP** and **CHC** offices. Send your *initial* application fee of $300 to the CHC--*made out to the CHC*. Please do not email your application. (Total fees: $100 for application and $200 each for Part I and Part II exams.) If you are not already a member of HANP, a DHANP, or a FHANP, please send $35 ($40 Canadian, $50 if outside of North America) to the **HANP** so that you can receive *Simillimum.* At this stage you have 2 options:

Option A: Document a ND or NMD degree, as graduate of an accredited 4 year naturopathic college, or that you are a 4th year student ND/NMD candidate with at least **500 hours** of homeopathic training from either the naturopathic college's homeopathic department (submit college transcript) and/or homeopathic professional educational seminars. Submit 2 letters of recommendation from certified professional homeopaths, one from an active DHANP, and one from another certified professional homeopath who may be another active DHANP, a CCH, DHt, or certified by another national certification organization. Option A allows the applicant to apply to take both Parts I & II of the CHC exams.

Option B: Document a ND or NMD degree, as graduate of an accredited 4 year naturopathic college, or that you are a 4th year student ND/NMD candidate with at least **250 hours** of homeopathic training from either the naturopathic college's homeopathic department (submit college transcript) and/or homeopathic professional educational seminars. Complete the application form and mail or fax it along with your initial application fee of $300 to the **CHC** office. *Also, send a **copy** of your application to the HANP.* Submit 2 letters of recommendation from certified professional homeopaths, one from an active DHANP, and one from another certified professional homeopath who may be another active DHANP, a CCH, DHt, or certified by another national certification organization. Option B allows the applicant to apply to take Part I of the CHC exams.

The HANP will review your application, notify you of its approval, and notify the Council for Homeopathic Certification (CHC) that you are approved to take the CHC Exam Part I and/or Part II depending on the above options.

☑ **Step Two**:
Arrange for a proctor with the CHC and take the Part I, Multiple Choice Exam, and/or Part II Case Analysis exam administered by the CHC. See their website at for exam dates, proctor and contact info. CHC's toll-free telephone number is 866-242-3399. Proctor fee, if required, is not included, and will be the applicant's responsibility.
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☑ **Step Three Option A**: For Option A, once you pass both Part I & II, go to Step Four.

☑ **Step Three Option B:**

The next step in the DHANP process is to document to the HANP an additional 250 hours of training (as a total of 500 is required for DHANP status), pay the CHC $200 for the Part II examination fee, and schedule a

proctor with the CHC take the Part II Case Analysis Exam.

☑ **Step Four**: Once you have completed Step Three, you are ready to proceed to DHANP certification. A.) document to the HANP office by affidavit one year of clinical practice, B.) submit to the CHC Case Review committee five typed cases that show at least 6 months of follow up (see text below or CHC website link to Case Submission Guidelines for details), and C.) Submit 2 letters of recommendation from certified professional homeopaths, one from an active DHANP, and one from another certified professional homeopath who may be another active DHANP, a CCH, DHt, or certified by another national certification organization.. The CHC Case Review committee will review and approve your cases. Then, a DHANP on the CHC Case Review committee will be assigned by the CHC Case Review committee, or by the HANP board, to be your oral examiner.

☑ **Step Five:** Complete your interview and oral review of your cases with a current DHANP oral examiner.

☑ **Step Six**: Upon passing the oral exam, you will be granted the Diplomate status and receive the DHANP Certificate from HANP. Annual DHANP dues are $125, paid direction to the HANP, with renewal in December, requires 12 hours of homeopathic CE, will be listed in the directory of Diplomates and includes a subscription to the *Simillimum*.

If you have questions, please contact Autumn Schaefer, HANP's Executive Office Manager at 541-840-2422, or info@hanp.net. We look forward to hearing from you!

Fees

DHANP Candidate application (Paid to CHC)	$100
Part I exam fee (Paid to CHC)	$200
Part 2 exam fee (Paid to CHC)	$200
DHANP Annual dues, including Simillimum (paid to HANP)	$125
Simillimum & HANP membership- In United States	$35
In Canada	$ 40
Outside North America	$ 50

Send your application to:

HANP c/o Autumn Schaefer
1607 SISKIYOU BVLD.
ASHLAND, OR 97520
Phone: 541-840-2422 Fax: 815-301-6595
info@hanp.net www.hanp.net

Special Arrangements for Applicants with Disabilities

Special testing arrangements may be made for applicants with currently documented visual, hearing, physical, or learning disabilities. Requests for special arrangements should be made as far in advance of the exams as possible, but must be made at least two months prior to the exams.

Applicants requesting that special arrangements be made must submit to the CHC Exam Committee. Please include a letter describing: 1) the nature of your disability and specific requirements you will need, 2) signed letter on official letterhead from a certified specialist documenting your disability.

If it is determined that you require only minor adjustments in the testing environment, you may be able to test under standard conditions. If a need for special arrangements is determined, the CHC Exam Committee will work with the applicant in arranging for a test reader, test recorder, separate testing room, or additional testing time.

HBCE: Tracking your requirements

Below you will find the activities required to become a Diplomate of the HANP and earn the title DHANP. Use this check off sheet to track your accomplishments. If you have questions at any time, you can contact Autumn Schaefer at the HANP office at 206-941-4217. We look forward to working with you!

Activity	Date	Cost
Step One Application with at least 250 hours (See below) Mail to CHC		$100 (Application fee to CHC)
Become a member of HANP (Simillimum subscription) If you are not yet a current member		$35 US, $40 Canada $50 outside N. America (to HANP)
HANP approves application & notifies CHC that applicant may schedule exam (s)		
Step Two Pay exam fees *to the CHC*		$200 Part 1 (Exam fee paid to CHC)
Select Proctor (see website; 866-242-3399 CHC phone)	**Test Location:**	
Advise CHC of Proctor name and phone number	Name Phone Date advised CHC	
Take CHC Multiple Choice Exam		
PASS CHC MULTIPLE CHOICE EXAM		
Step Three Option B		
Document to the HANP an additional 250 hours of training		
HANP verifies candidate may take CHC Case Analysis Exam (Part 2)		Pay $200 for Part II exam to CHC
Select Proctor (see website; 866-242-3399 CHC phone)	**Test Location:**	
Advise CHC of Proctor name and phone number	Name Phone	

	Date advised CHC	
PASS CHC MULTIPLE CHOICE EXAM		
Step Four Requires ND licensure		
Requires practice experience for at least 1 year (affidavit to HANP)		
Submit 5 cases and 2 letters of recommendation from at least one DHANP, and another from a CCH, DHANP, DHt, or another homeopath certified by a national certification organization.		
CHC Case Review committee will review and approve your cases		
Step Five		
A DHANP will be assigned to be oral examiner	Examiner:	
Advise HANP of your DHANP oral examiner		
Take oral exam	Name Phone Date advised CHC	
Step Six Congratulations! Receive DHANP certificate		
Annual DHANP fees and 12 CE credits in homeopathy annually		$125 per year

Study Guide for the HBCE (CHC Multiple Choice exam Part I)

Please read the CHC Study Guide and Proctoring Agreement links at: http://www.homeopathicdirectory.com/

1. **Repertory**: short answer or multiple-choice questions
2. **Materia Medica**: multiple-choice, true/false, and matching such as:
    - Items asking for the correct remedy for a complex of symptoms.
    - Keynotes of remedies.
    - Characteristics of a particular remedy.
    - Differentiation between similar remedies.

3. **Case Analysis**: multiple-choice items including:
   - Aggravation
   - Suppression
   - Disruption
   - Incorrect/correct potencies
   - Incurable cases/one-sided cases
   - Proving/partial proving
4. **Philosophy**: multiple-choice items including:
   - Terms and types of cases as used by Hahnemann in the Organon
   - Potencies
   - Guiding Symptoms
   - Posology
5. **Pharmacy**: multiple-choice items including:
   - Definitions
   - Potencies
   - Preparation
   - Be sure to get a directory of DHANPs so that you can choose a mentor to work with while preparing to take the exam

HBCE (CHC): Study Sources

Boericke Materia Medica, 9th edition (1927)
Desktop Guide by Roger Morrison, (1993)
Lectures on Homeopathic Materia Medica by Kent
Organon of Medicine by Hahnemann, 6th edition (1842)
Repertory of the Homeopathic Materia Medica by Kent
Science of Homeopathy & Clinical Experience by Vithoulkas, (1980)

Guidelines for Cases Submitted

Cases should be written with these guidelines in mind and should include:

1. An introductory summary of the case or article. Indicate what aspects of homeopathic knowledge, practice, philosophy, research, history, education, politics, or ethics this case addresses.
2. Key rubrics that were chosen or ignored in case analysis.
3. Principles from the Organon that are illustrated by this case, or guided case analysis.
4. Some discussion of Materia Medica for the remedy or remedies prescribed.

5. Some comparative Materia Medica with discussion of other remedies, why they were considered, and why they were not prescribed in the case.
6. Insight into the reasoning processes used in determining treatment plans and remedies, and how and why remedy sequences were chosen. In particular, include insights into difficulties or problems encountered.

Please submit your cases on electronic media; either Macintosh or IBM format is acceptable. They can also be submitted via the Internet to info@hanp.net. If neither of these options is viable, please submit your articles on laser printed copy, at least 12-point type, with 1-inch margins.

If you have any questions about how to submit cases, contact the HANP office. For examples of cases, *Simillimum* offers multiple illustrations of case analysis and presentation. The CHC's Certification Prep Guide is another resource

HBCE: Oral Evaluation Criteria

The DHANP you select to give your oral exam will review your cases and talk with you about two major areas: case analysis and your work habits and interpersonal skills. The following areas of practice will be discussed, and your performance will be rated as excellent, acceptable or poor. If you don't have our Directory of Diplomates, just give us a call and we'll drop one in the mail.

Case Recording and Analysis

- **Taking the Case:** Information complete, in patient's own words, totality of symptoms
- **Symptom Evaluation:** Symptoms ranked in order of importance, knows repertory
- **Case Analysis:** Understands seriousness of case, center of case, role of miasm and history, knowledge of Materia Medica
- **First Prescription:** Identified the simillimum, correct potency, gave single remedy
- **Follow-up Interview:** Determined action of 1st prescription: energy level, change in chief complaint, change in mental and emotional, new symptoms, aggravations
- **Long Term Management:** Timing of remedy is appropriate, waits to prescribe until symptom picture clear, understands layers
- **Problem Solving:** Able to interpret complications and challenges and prescribe appropriately

Work Habits and Interpersonal Skills

- **Tolerance for stress: S**table under pressure
- **Practical learning:** Assimilates and applies new information
- **Work standards:** High goals, above average
- **Sensitivity:** Understanding without judging
- **Behavioral Flexibility:** Modifying behavior while maintaining effectiveness
- **Integrity:** Uses ethics under pressure
- **Judgment and Decisiveness:** Taking action based on logical assumptions, facts
- **Communication Skills:** Able to listen and respond effectively
- **Motivation to Serve:** Demonstrated desire to meet needs of patients and profession
- **Leadership:** Uses appropriate methods to gain group agreement and action
- **Self Awareness:** Understands strengths, limitations and growth process

Conclusion

We look forward to assisting you in any way we can with your steps to become a Diplomate of HANP. Please feel free to contact us with any questions or suggestions on how we may facilitate your certification.

Our doctors represent a community of people dedicated to serving others and promoting the life long study of homeopathy. We hope you will join us.

HANP

Homeopathic Academy of Naturopathic Physicians

Application for Candidate for Board Certification
Homeopathic Board Certification Exam, Multiple Choice

Please complete all the information requested below. Mail your completed application to BOTH:
1. **HANP**, 1607 Siskiyou Blvd., Ashland, OR 97520 **AND**
2. **CHC**, PMB #187 16915 SE 272nd Street , Suite #100, Covington, WA 98042

Name _____ Degrees _____

Address _____

City _____ State _____ Zip _____

Home phone _____ Work phone _____

Fax _____ Email _____

Check one q I am currently a member of HANP.
q I am not a member. My subscription payment for Simillimum is enclosed.

Eligibility q I have read the exam criteria below and am eligible.

The steps to become a Candidate for Board Certification are:

- If you Graduated from an AANP approved naturopathic college (or are a final year student of): Bastyr University, National College of Naturopathic Medicine, Canadian College of Naturopathic Medicine, Southwest College, Bridgeport, or other (please provide transcript)

Graduate of _____ Year _____

- Have completed 250 hours of specialty training in homeopathy. Please list and document on the next page.
- After application approved, arrange proctor with CHC, and pass Multiple Choice Exam.
- **Fee enclosed**: $300 payable in U. S. Dollars to CHC
- **Simillimum subscription (if not a current HANP member):** $35 ($40 Canadian, $50 if outside North America)
- Check #_____
- Credit Card # _____ Expires _____
- Signature _____ Date _____

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Email: info@hanp.net http://www.hanp.net

HANP

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This list includes courses you have taken in naturopathic colleges and outside seminars. HANP reserves the right to evaluate the validity of post-graduate instruction. You need not inquire about which courses are acceptable, simply include all the seminars and classes and their documentation. HANP will evaluate your hours. All claims are subject to verification. Falsified credits will result in disqualification, without refund of the fee.

List of formal homeopathic training documented. The hours must total 250.

Course or seminar	Documentation Enclosed	Location	Hours	Date

1607 Siskiyou Blvd., Ashland, OR 97520
Phone 541-840-2422 Fax 815 301 6595
Email: info@hanp.net http://www.hanp.net

TOTAL HOURS	